

**Torrington Park and Recreation Commission
Meeting Minutes
September 3, 2008**

Chairperson Patricia Fairchild called to order a regular meeting of the Parks and Recreation Commission at 6:05 pm on Wednesday, September 3, 2008 at the Armory. In attendance were Vice Chairperson Fran Ducotey, Secretary Dan Lovallo, Commissioner Jim Pescatore, Commissioner Duke Wall, Superintendent of Parks and Recreation Brett Simmons, Recreation Director Donna Winn, and Public Works Director Jerry Rollett.

Adoption of Previous Months Minutes

A motion was made by Commissioner Pescatore, seconded by Commissioner Ducotey, and all were in favor to approve last month's meeting minutes.

Correspondence

None

Citizen's comments

None

Facility requests

A motion was made by Commissioner Ducotey, seconded by Commissioner Lovallo, and all were in favor to accept all the pre-approved facility requests.

A motion was made by Commissioner Ducotey, seconded by Commissioner Pescatore and all were in favor to approve the request from Project Homeless for use of the Armory on the 14th and 15th of May 2009.

After a brief discussion, a motion was made to table a request by the D.O.S. Northwest Center by Commissioner Lovallo and seconded by Commissioner Ducotey. All were in favor to table the request until the Commission is able to gather more information into the possibility of working together and making it a Park and Recreation Program.

A motion was made by Commissioner Lovallo, seconded by Commissioner Pescatore, and all were in favor to approve a request by Kevin Hales of the Torrington Area Model Railroaders for the use of the Armory if City Hall is unavailable for this event.

A motion was made by Commissioner Wall, seconded by Commissioner Lovallo, and all were in favor to deny without prejudice Tom Eucalitto's request for the use of the Amory

for a concert, based on the report presented by Commissioner Ducotey on a recommendation by the Police and Fire Departments for disapproval for safety reasons.

Program Update

Recreation Director Donna Winn reported that the summer programs went off well this year. She also noted she would like to run the program out of the schools. She also noted the pool season was excellent, and the pool was closed Labor Day weekend due to lack of staffing. Polka night will be held in front of City Hall on Friday night, Sept 5th. There will be a fall softball league that Jeff Cristaldi will run through the Park and Recreation Department.

Coe Park

Coe Memorial Park Advisory Committee Chairperson Fran Ducotey reported all is going well at Coe Memorial Park. A motion was made by Commissioner Pescatore and seconded by Commissioner Lovallo to grind and grade tree stumps at the Park; all were in favor. Councilman Dalla Valle inquired about the walkway problem at Coe Memorial Park, questioning if it can be repaired by this year's election. Brett will look into what needs to be done to correct the problem and move forward with the repairs.

Christmas Village

The Commission had taken a tour of the Village to prioritize repairs. Brett will be working with Penny to get the funds available for the masonry repairs at the Village. A motion was made by Commissioner Wall and seconded by Commissioner Ducotey to start the construction of the windows in the entrance of the Village; all were in favor.

Teen Center

Donna reported everything is going well at the Teen Center.

Old Business

After a brief discussion on a new Department logo, a motion was made by Commissioner Pescatore and seconded by Commissioner Lovallo to have a local contest for a new design for the Parks logo; all voted in favor.

It was reported that no updated contract has been presented for approval by the Garden Goddess at this time.

New Business

Councilman Dalla Valle asked for approval to have a Time Capsule at the Jiggs Donahue Park for Transitional Employment Unlimited. A motion was made by Commissioner Wall, seconded by Commissioner Ducotey, and all were in favor to put Mr. Dalla Valle's request on the agenda. A motion was made by Commissioner Wall, seconded by Commissioner Pescatore, and all were in favor to approve the request for the Time Capsule at Jiggs Donahue Park.

Commissioner Ducotey reported that Newell Porch wishes to meet with the Commission to discuss the possibility of sharing uses of each other's facilities.

SUPERINTENDENT'S REPORT

Brett reported to the Commission on the status of the projects, and stated that all is going well. The Playscape at Besse Park is moving forward, and Brett is hoping it will be completed soon. Regular mowing and fertilizing is being done to all the fields, and they will begin soon to close up the fields for winter.

On a motion by Commissioner Wall and seconded by Commissioner Lovallo, all were in favor to enter into Executive Session at 8:05. In attendance were Fairchild, Ducotey, Lovallo, Wall, Pescatore, Winn, and Simmons. A motion was made at 8:20 pm by Commissioner Pescatore and seconded by Commissioner Ducotey, and all were in favor to come out of Executive Session. In attendance were Fairchild, Ducotey, Lovallo, Wall, Pescatore, Winn, and Simmons.

ADJOURNMENT

On a motion by Commissioner Pescatore and seconded by Commissioner Ducotey, all were in favor to adjourn at 8:21 pm.

Respectfully Submitted,
Daniel Lovallo, Secretary